POLK-BURNETT ELECTRIC COOPERATIVE

Policy No.: M-9

Subject: Billing Adjustments

Objective: If a member has been improperly billed as to rate or an error has occurred in reading the

meter at the location, and no evidence of fraud has been found after an investigation by

Cooperative personnel, the following will apply.

Policy: Back billing will not go back further than a year. In addition, the member will be given the

opportunity to catch up with the back billing after a mutually satisfactory payment

arrangement has been reached between the member and the Cooperative.

Edward O. Gullickson, President March 27, 2023