

6/25/84  
Amended 10/25/10  
Amended 5/21/12  
Amended 1/26/15  
Amended 4/22/19

POLK-BURNETT ELECTRIC COOPERATIVE

Policy No.: **M-30**

Subject: **Third Party Disconnect Notice**

Objective: To give property owners of rental premises the opportunity to connect service in the owner's name in order to maintain electric service to their rental premises in the event a tenant fails to pay the electric bill.

Policy: It is the responsibility of the property owner to notify Polk-Burnett of the status of a rental premises, and maintain current contact information in the event Polk-Burnett needs to contact a property owner.

**Standard Disconnect**

Polk-Burnett will attempt to notify the owner of rental premises to which the cooperative has disconnected service to give the owner the opportunity to connect service in the owner's name. Notification is given to the owner even though the tenant has signed the membership application for electric service and has assumed responsibility for payment.

**Prepay Program Disconnect**

When a tenant enrolls in the prepay program, Polk-Burnett will attempt to notify the owner of the premises and provide them with the prepay program details. The details will include the ability for the property owner to determine if they want to be contacted when disconnected. See Policy M-6: Prepay Program.

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Edward O. Gullickson, President  
April 22, 2019