

Policy No. M-24

POLK-BURNETT ELECTRIC COOPERATIVE

**MEMBER REQUEST FOR COOPERATIVE RECORDS**

Note: No information concerning the cooperative, shall be made available (except for routine information covered in the cooperative's Policy No. M-24) unless the requesting member completely fills out and executes this cooperative records request form.

Requesting Member' Name, Address and Telephone Number:

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State **specifically** what information is being requested: \_\_\_\_\_

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State **specifically** why you want such information and to what use you will or may put it:

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If the request is being made on your own behalf plus that of others, please state the names, addresses and telephone numbers of the others (state only names of persons who have **authorized** you to request this information on their behalf):

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(Attach additional pages, if necessary)

Policy No. M-24  
Member Information Request (continued):

If you are represented by an attorney in this request, please state such attorney's name, business address and telephone number:

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It is understood and agreed that, by executing this request for cooperative records, you agree that you will only use the information requested for the purpose stated above. You further verify and affirm that you will not allow any unauthorized use or any other person to use the requested information.

Date \_\_\_\_\_, 20\_\_\_\_  
Signature \_\_\_\_\_

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*This section to be completed by Polk-Burnett personnel only.*

**ACTION TAKEN\***

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Date \_\_\_\_\_, 20\_\_\_\_  
Signed \_\_\_\_\_

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(title)