

POLK-BURNETT ELECTRIC COOPERATIVE

Policy No.: **M-1**

Subject: **Application for Membership and for Electric Service**

Objective: All persons interested in securing electric service from the cooperative must complete an application.

- Policy:
1. **Service Contract** – The cooperative will require each prospective member to sign an application for membership which will become the contract for service, pay a service extension fee (if applicable), agree to abide by the provisions of the Articles of Incorporation, Bylaws, and such rules and regulations and rate schedules as may from time to time be adopted by the cooperative. In the absence of a signed agreement or application for service, the delivery of such service by the cooperative, and its acceptance by the member, shall be deemed to constitute an agreement and acceptance of the cooperative's service policies.
 2. **Application Data** – The applicant(s) shall state whether the applicant is owner, agent/representative or tenant of the premises to be served and such other information that the cooperative may reasonably require.
 3. **Landlord/Tenant.** Pursuant to Article II, Section 1(a) and (b) of the Bylaws, whether landlord or tenant, no person shall receive electric service from the cooperative without first having a membership application on file.
 - a. The cooperative shall require tenants to complete and file an application for membership.
 - b. The cooperative may require landlords to complete and file an application for membership.
 - c. Pursuant to Article II, Section 1(a) and (c) of the Bylaws, the member receiving electric service directly or indirectly from the cooperative shall be responsible for paying for the service provided.
 - d. In any circumstance, without limitation, where a member tenant no longer occupies the rental premises, and the cooperative has not been notified that service to the premises should be discontinued, then i) service to the premises shall be immediately disconnected, or ii) if the landlords application is on file, then the landlord shall automatically become the person receiving service from the cooperative.
 4. **Special Contracts** – Contracts for street lighting systems and outdoor lighting service (if and when needed) shall be executed on the adopted forms for such service and in accordance with the established rate schedules and the line extension policies to safeguard such investments. Furthermore, contracts providing for service to indeterminate, commercial loads will be considered on a case-by-case basis.

Edward O. Gullickson, President
September 17, 2018