

# **Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, January 3, 2018**

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperation, 1001 State Road 35, Centuria, Wisconsin, on Wednesday, January 3, 2018, 1:30 p.m. pursuant to notice duly given.*

**Present:** Merle Bergren, JoAnn Kipping, Gary Ganje, Clarice Johnson, Ed Peterson, Alma Karels, and Joan O'Fallon (facilitator).

**Absent:** Elvira Schmidt, Herschel Brown, Kris McCormack.

## CALL MEETING TO ORDER

Gary Ganje called the meeting to order at 1:35 p.m.

## APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Ed Peterson and seconded by Clarice Johnson.

## READING OF THE MISSION STATEMENT

Ed Peterson read the mission statement to guide the board's consideration of grant requests.

## APPROVAL OF OCTOBER MINUTES

A motion was made by Alma Karels and seconded by JoAnn Kipping to approve the October 4, 2017, meeting minutes. Motion carried. Joan O'Fallon will post minutes on the website.

## APPROVAL OF TREASURER'S REPORT

A motion was made by Merle Bergren and seconded by Clarice Johnson to approve the treasurer's report. The year-to-date total through December 2017 is \$78,962.91. Year-to-date disbursements totaled \$61,214, plus \$845.84 for mileage reimbursement. As of December 2017, Operation Round-Up had a balance of \$16,903.07.

## MEETING FACILITATORS REPORT

Joan O'Fallon distributed thank-you notes, newspaper clips and as a summary of 2017 grant winners.

## MOTION TO APPROVE/DENY GRANT FUNDING

A motion was made by Ed Peterson and seconded by Alma Karels to approve \$9,500 in grant funding for 12 organizations listed below.

### **1. Burnett County Historical Society, \$1,000**

*to provide interpretive guides at Forts Folle Avoine*

### **2. Sterling, Eureka and Laketown Historical Society, \$1,000**

*to improve handicap access to museum/community center in Cushing*

### **3. Washburn County, \$500**

*to purchase a camper and convert it into an incident command post*

### **4. Polk County Historical Society, \$450**

*to support the summer Pioneer School Program for children*

### **5. Clear Lake Public Library, \$1,000**

*to purchase 100 large print books*

### **6. Polk-Burnett Retired Educators Association, \$500**

*to purchase a book for every early childhood student in a Polk and Burnett county school*

**7. Luck School Cafe, \$300**

*to open a learning lab that is a coffee shop operated by special education students*

**8. School District of Webster, \$1,500**

*to support the food backpack program for children*

**9. Grantsburg Youth Hockey Association, \$500**

*to help update and expand hockey arena*

**10. Softec Education, \$1,000**

*to build a website for new workforce education program*

**11. St. Croix Falls High School Student Council, \$750**

*to help with travel expenses for students to attend the state conference in Green Bay*

**12. Burnett County Tourism Coalition, \$1,000**

*to support membership in Wisconsin Indian Head Country for Vacation Guide and shows*

The following grant request was denied:

**Frederic Elementary School, \$1,000**, *to help support the Winter Olympics theme unit and a snow tubing field trip, submitted too early*

MILEAGE REIMBURSEMENT

A motion was made by Clarice Johnson and seconded by Alma Karels to approve mileage reimbursement for board members who submitted expense forms. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

A motion was made by Merle Bergren and seconded by JoAnn Kipping to adjourn the meeting at 2:10 p.m.

**Next Board Meeting:** Wednesday, April 4, 2018, 1:30 p.m., Centuria.