



P.O. Box 436, Poynette, WI 53955
(608) 844-8477 ext 1 • Cheryl@wipga.org

2023 SAFE APPLIANCE INSTALLATION PROGRAM

Propane Appliance Rebate

Guidelines & Application

**[Customers MAY NOT submit this form directly.
Only propane marketers may apply.]**

2023 Rebate Eligibility & Guidelines

**NOTE TO CONSUMERS: You may only receive a rebate through a participating propane company.
The propane company must complete and submit an application to WiPERC.**

I. PURPOSE

The purpose of the Wisconsin Propane Education & Research Council (WiPERC) Safe Appliance Installation Rebate program is to ensure the safe installation of propane appliances.

The program will offer a \$500 rebate for propane-fueled water heaters, and \$300 for propane dryers, fireplaces and kitchen stove/cooktops upon installation and safety check of a new propane-fueled appliance. For installations in existing homes, the new propane water heater must replace an existing propane, electric or natural gas appliance. Both tank style and tankless water heaters are eligible.

A rebate application must be submitted to WiPERC within 60 days of the final safety inspection following installation of the appliance. Checks are sent directly to the homeowner or builder. Please allow up to 4 - 6 weeks for processing.

II. AVAILABILITY OF FUNDS

Applications will be considered on a first come, first serve basis according to receipt dates of complete and correct applications. The program will run until 11:59 PM, December 31, 2023 or until funds are exhausted, whichever comes first. Marketers should contact the WiPERC office to determine the availability of rebates prior to implementing widespread outreach campaigns, and to ensure that your individual customer's rebate will be funded.

III. ELIGIBILITY

- A. Marketers:** Propane marketers who are licensed to operate in Wisconsin are eligible to participate. The program is designed only for propane marketers and is not available to the public, except through a marketer. The marketer is responsible for documenting that an eligible installation has been performed, that all appliances (installed and/or replaced) have been correctly identified, and that a safety inspection has been completed. The marketer must submit the completed application to WiPERC for consideration.
- B. Consumers:** Consumers may receive multiple appliance rebates but receive one rebate per appliance. Example: You may have a 1 water heater (\$500), 1 dryer (\$300) and 1 fire place (\$300) for \$1,100. Another Example: 2 Water heaters are sold but only 1 water heater would receive a rebate. Consumers must work through participating propane retailer (visit wipga.org for a list of propane companies in your area) and must agree to the regulations and conditions stated on the application form, including allowing an inspection of the installation and agreeing not to modify or move the installation for at least one year following the installation. Appliances may be installed in residential home or shed. Farms and businesses are not included.

IV. ELIGIBLE INSTALLATIONS

The program authorizes rebates in the following amounts: propane water heater \$500, propane clothes dryer \$300, fireplace \$300 and kitchen stove / cook top \$300, used in new or existing construction. Installations in travel trailers, mobile or manufactured homes not in permanent residential or commercial use are ineligible.

The installation must take place on real property located within Wisconsin and be clearly identified by physical address on the rebate application.

Eligible appliances must be propane-fueled, either a storage-type rated at not less than 30 gallons water capacity or a continuous (tankless) type rated at not less than 50,000 Btu/hour input.

Limits: Consumers may receive multiple appliance rebates but receive one rebate per appliance. Example: You may have a 1 water heater (\$500), 1 dryer (\$300) and 1 fire place (\$300) for \$1,100. Another Example: 2 Water heaters are sold but only 1 water heater would receive a rebate. WiPERC reserves the right to limit the total number of rebates that may be submitted by a participating marketer.



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V. COMPLIANCE

WiPERC reviews and approves each application individually. Missing data or factual errors may delay or disqualify an application.

A. Criteria for rejecting applications:

1. Postmarked more than 60 days after safety inspection. To be eligible again, the installation would have to be re-inspected.
2. Incomplete Information: The marketer will be contacted and given 30 days to complete the missing information prior to disqualification.
3. False or Misleading Information: WiPERC reserves the right to suspend a marketer's participation in the program if it determines that the applicant submitted false information or otherwise violated program rules. An applicant may submit an appeal in writing within 30 days of notification. Actions taken by WiPERC with respect to an appeal are final.

B. Application:

Rebates must be submitted on the approved application forms provided by WiPERC. Applications and supporting documents must be sent to the WiPERC office.

A safety inspection MUST be conducted prior to the submission of any rebate application. Written documentation of the safety inspection is required. The inspection must be conducted on-site, meet all applicable laws and include a minimum of the following documentation:

1. A leak check.
2. A pressure test as required by applicable laws.
3. A flow and lockup test on the regulator.

The "Gas Check" form developed by the Propane Education and Research Council (PERC) is preferred for use in documenting this safety inspection.

C. Payment :

WiPERC may approve rebate applications subject to the availability of funds. Applicants have no legal right or entitlement to receive rebates under this program, and receipt of a complete and correct application does not bind WiPERC to approve payment of a rebate to any applicant.

WiPERC may authorize payment to a propane marketer only by assignment from a consumer, noted in writing and submitted with the rebate application. A propane marketer or applicant who submits false information pertinent to the assignment of a rebate is subject to criminal and civil penalties.

Agreement: By submitting a rebate application, the marketer acknowledges agreement with all guidelines and requirements and is bound by the terms of the program therein.

Questions regarding the WiPERC Safe Appliance Installation Rebate Program may be directed to **Cheryl Lytle**

at (608) 844-8477 ext 2 or cheryl@wipga.org

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Propane Appliance Application

APPLICANT INFORMATION

Name: _____ Phone: _____ Email: _____

Mailing Address: _____

City, State, Zip: _____

Applicant is the (check one): ☐ Builder ☐ Homeowner

Installation Address (if different than above): _____

City, State, Zip: _____

INSTALLATION IS (check one): ☐ New Construction ☐ Remodel/Replacement ☐ Other _____

☐ I hereby agree not to modify the equipment for a period of one year from the date of installation in a way that would materially impair the equipment's performance with respect to energy conservation, efficiency or air quality. I consent to on-site examination of the above installation by an inspector or agent for WiPERC for the purpose of verifying compliance of the installation with program and safety rules. I have received a copy of the program guidelines and understand that this rebate per appliance is available only through authorized propane marketers in Wisconsin, that this is not a government program and that the program may end at any time.

SIGNATURE OF APPLICANT _____ DATE _____

PROPANE MARKETER/PLUMBER INFORMATION

Submission of the Application form constitutes a representation on the part of the participating propane marketer that the work shown on the form has actually been completed. The participating propane marketer or plumber must perform a safety inspection after the installation of each new qualifying appliance and the result of that inspection must be documented on the Application form. The safety inspection for qualifying installations must, at a minimum, include the following: 1) a leak test; 2) a pressure test if required by applicable laws, rules and regulations; and 3) a flow and lock up test on the regulator[s]. The propane marketer agrees to comply with all laws, rules and regulations governing the installation of the qualifying appliance(s) and with the manufacturer's installation instructions. WiPERC assumes no responsibility whatsoever for the installation, inspection or testing of the qualifying water heater and, by issuing a rebate, makes no representation, warranty or guarantee regarding the qualifying water heater. WiPERC disclaims any liability for any personal injury, property damage, business losses or other damages of any nature whatsoever, whether special, indirect, consequential or compensatory, directly or indirectly arising from the installation of the qualifying water heater.

Name: _____ Company: _____

Mailing Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

☐ I understand and agree to all the rules and conditions of this rebate program. I affirm that the installation at this location is eligible for a rebate and meets all WiPERC requirements and that a safety inspection of the gas system has been conducted after the appliance was installed in accordance with applicable WI codes and laws.

SIGNATURE OF MARKETER / PLUMBER _____ DATE _____

APPLIANCE INFORMATION

NEW CONSTRUCTION

Brand: _____

Serial #: _____

REPLACEMENT

Brand: _____ Old Brand: _____

Serial #: _____ Old Serial #: _____

Fuel Type of Replaced Appliance: ☐ Electric ☐ Natural Gas ☐ Propane

Appliance Purchased (check one):

☐ Dryer ☐ Fire Place ☐ Kitchen stove/cooktop ☐ Water Heater tankless
☐ Water Heater w/tank

Installation Date: _____ Inspection Date: _____

CHECKLIST

- ☐ Application filled out completely (including all signatures)
- ☐ Paid invoice/signed work order noting appliance cost, serial # & installation date
- ☐ Signed and dated safety inspection (must include leak check & regulator tests)

To apply for this rebate of \$500 per propane water heater and \$300 for propane dryer, fire place and kitchen stove / cooktops, send all documents to: WiPERC, P.O. Box 436, Poynette, WI 53955. Documents may also be emailed to Cheryl@wipga.org