

**2024-25 Prebuy & Budget Plan Contract**  
CONTRACTS & PAYMENTS MUST BE RECEIVED BY AUGUST 23, 2024

**ACCOUNT #:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**DELIVERY/SERVICE ADDRESS:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**OPTION 1: MONTHLY BUDGET PLAN**

Based on the last (2) year's usage at this property – AND YOUR CURRENT ACCOUNT BALANCE, your budget amount has been calculated at \$ \_\_\_\_\_/mo. for the next 12 mos. – due on the 20<sup>th</sup> of each month, *starting August 2024*.

- I **was** enrolled in a budget plan in 2023-2024  
I would like to re-enroll and understand that my budget amount will be adjusted to the amount listed above.
- I **was NOT** enrolled in a budget plan in 2023-2024  
I would like to enroll and understand the amount listed above will be due each month for the next 12 mos. starting August 2024.

**OPTION 2: PREBUY** I would like to contract \_\_\_\_\_ gallons (**300 minimum**)

**x** \$ \_\_\_\_\_/g = \$ \_\_\_\_\_

+ 5.5% tax (if applicable) \$ \_\_\_\_\_ (*seasonal/non-fulltime residence*)

**SUBTOTAL** = \$ \_\_\_\_\_

+ \$ \_\_\_\_\_ due on account

- \$ \_\_\_\_\_ credit on account

= \$ \_\_\_\_\_ **TOTAL DUE NOW**

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**PAYMENT OPTIONS** (NO PAYMENTS WILL BE ACCEPTED OVER THE PHONE)

My check # \_\_\_\_\_ is enclosed in the amount of \$ \_\_\_\_\_

I have made a credit/debit card payment online in the amount of \$ \_\_\_\_\_  
go to MYFUELACCOUNT.COM/POLKBURNETT to sign up or log in to your online account

Charge my Credit Card (circle one):      VISA                      MasterCard                      Discover  
Card # \_\_\_\_\_                      Exp. Date \_\_\_\_/\_\_\_\_

Charge a one-time payment of \$ \_\_\_\_\_  
(budget **OR** contract payment)

Charge my monthly budget payment of \$ \_\_\_\_\_  
thru AUTO PAY on the 20th of each month

Charge my Bank Account (circle one):      CHECKING                      SAVINGS  
Name on Acct \_\_\_\_\_ 9-digit Routing # \_\_\_\_\_  
Bank Name \_\_\_\_\_ Bank Account # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

NO CONTRACTS OR PAYMENTS WILL BE ACCEPTED OVER THE PHONE | PLEASE COMPLETE BOTH SIDES OF THIS CONTRACT

1001 State Road 35, Centuria, WI 54824  
7298 State Road 70, Webster, WI 54893  
(800) 421-0283 | (715) 646-2191  
www.polkburnett.com/propane-center





## PLEASE KEEP THIS PAGE FOR YOUR RECORDS

I purchased \_\_\_\_\_ gallons @ \$ \_\_\_\_\_/gal. for a total of \$ \_\_\_\_\_.

My budget plan amount is \$ \_\_\_\_\_/mo. for the next 12 months.

### PREBUY CONTRACT TERMS (Sept. 1, 2024 – April 30, 2025)

- 300-gallon minimum purchase
- Any previous balance must be paid before the contract is valid. All invalid contracts will be deleted on 8/30/24.
- The contract is not valid until paid in full.
- Once the contract is set up on your account, any gallons delivered must come off your contract first and you will not be notified when your pre-buy gallons are gone.
- If an auto fill customer runs out of contracted gallons, it is the CUSTOMERS responsibility to contact the office if they do not want any more deliveries.
- If there are not enough contracted gallons left to make a minimum delivery during the contract period, a split delivery ticket will be made, and the additional gallons will be invoiced at the current truck price.
- All deliveries must be tank fill-ups if contracted gallons are available. If contract gallons do not cover entire delivery, a minimum of 250 gallons (by request) or a fill is required.
- Any gallons remaining at the end of the contract period will be converted to dollars and remain in your account.
- There is a 10% cancellation fee of the total contract amount if the contract is cancelled before the expiration date.
- All contracts are non-transferable to other accounts or locations.
- No contracts will be accepted over the phone and a copy will not be mailed unless requested.
- Contracts will remain in effect until all gallons are delivered or until April 30, 2025, whichever comes first.
- Contract pricing does not guarantee automatic delivery (auto fill). Any change of delivery service must be submitted in writing, either by email or filling out a change of delivery service form available on our website.

### BUDGET PLAN TERMS (Aug. 1, 2024 – July 30, 2025)

- Price per gallon is always \$0.05 less than the current truck price and this year's capped price is \$2.00/g.
- You must either have a credit or zero balance at the time of enrollment.
- You must have at least a 250-gallon tank or larger and get at least two deliveries per year.
- You will automatically be removed from the plan by missing two consecutive monthly payments- any balance plus finance charges will be due at that time.
- Monthly payment amounts are based on your previous two years' usage (*if available*) – divided by 12 months  
NOTE: **any current credit/due amount on account is figured into calculation**
- Budget plan enrollment is subject to approval and certain restrictions may apply.
- Accounts will be periodically reviewed, and amounts may be adjusted to avoid large catch-up amounts due in July.
- All budget accounts must be current by the end of July. Any outstanding balance is due at this time.
- If your monthly amount shows as asterisks (\*\*) and you are interested in a budget plan, please call the office.

**NOTE:** *it is our intention to provide you with propane at a fair and reasonable price. However, if there are additional costs for wholesale propane or transportation assessed to Polk-Burnett, we assume the right to change contracts accordingly to avoid our business from incurring financial loss. Examples include, but are not limited to, pipeline failure, railcar transportation costs, terrorist activities, acts of God or anything else that would cause our wholesale supplier to alter our costs.*

*Thank you for your business – we appreciate it!*