

# **Polk-Burnett Charities, Inc./Operation Round-Up®**

## **Board of Directors Meeting Minutes, October 1, 2025**

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperative, 1001 State Road 35, Centuria, Wisconsin, on Wednesday, October 1, 2025, 1:30 p.m. pursuant to notice duly given.*

Present: JoAnn Kipping, Gary Ganje, Elvira Schmidt, Marlyn Bottolfson, Julie Minell, Diane Lund, Mary Erickson, Ed Peterson, Gretchen Sampson and Joan O'Fallon (facilitator).

### CALL MEETING TO ORDER

Gretchen Sampson, president, called the meeting to order at 1:32 p.m.

### APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Diane Lund and seconded by JoAnn Kipping.

### APPROVAL OF JULY MINUTES

A motion was made by Gary Ganje and seconded by Ed Peterson to approve the July 2025 meeting minutes. Motion approved. Joan O'Fallon will post minutes on the website.

### APPROVAL OF TREASURER'S REPORT

Elvira Schmidt, secretary/treasurer, provided the treasurer's report. Year-to-date funds through September 2025 totaled \$72,940. Year-to-date disbursements totaled \$52,913.80, and \$735 was paid for mileage reimbursement. The ending balance is \$19,291.20. A motion was made by Marlyn Bottolfson and seconded by Diane Lund to approve the treasurer's report. Motion approved.

### MEETING FACILILATOR'S REPORT

Joan O'Fallon shared thank-you notes and publications from grant recipients, and newspaper clips from recent Operation Round Up grant presentations. She also distributed the 2026 Operation Round Up board meeting calendar.

### READING OF THE MISSION STATEMENT

Gretchen Sampson read the mission statement to guide the board's consideration of grant requests.

### MOTION TO APPROVE GRANT FUNDING

A motion was made by Gary Ganje and seconded by Mary Erickson to approve \$16,500 in grant funding for 20 organizations listed below. Motion approved.

- 1. River Valley Hockey Association, \$500**, new dasher boards at outdoor rink
- 2. Centuria Public Library, \$750**, summer reading program
- 3. Osceola Wheels & Wings, \$500**, safety barricades and signs to separate airplane displays
- 4. Indianhead Chorus, \$500**, performances in Amery and Barron
- 5. Friends of Amery Area Public Library, \$750**, racks for book sale
- 6. STAR Education Foundation, \$1,500**, food backpack program for St. Croix Falls students
- 7. Amery Area Food Pantry, \$2,000**, food and household supplies for community food pantry
- 8. Luck Community Education, \$500**, books and T-shirts for future Cardinals, birth to 4K
- 9. Luck Senior Center, \$500**, carpet replacement
- 10. Wilberg Memorial Public Library, Osceola, \$750**, audio read-along children's books

- 11. Webster Senior Center, \$500,** carpet replacement
- 12. Friends of the Larsen Family Public Library, Webster, \$1,000,** books for young children
- 13. St. Croix Valley Sexual Assault Response Team, \$1,000,** grade 6-12 education
- 14. Burnett Youth Hockey Association, \$500,** toward chiller system replacement
- 15. Amery High School Global Scholar & Spanish Club, \$500,** entrance fee to Versailles
- 16. Interfaith Caregivers of Burnett County, \$1,500,** transportation assistance
- 17. Friends of St. Croix Falls Library, \$750,** free monthly writing circles and reading series
- 18. West Denmark Woodland School, \$1,000,** family nature events
- 19. St. Croix Falls School District, \$500,** kindergarten playground equipment
- 20. Options on 8, \$1,000,** training for young parents in prenatal care, parenting and life skills

#### MILEAGE REIMBURSEMENT

A motion was made by Mary Erickson and seconded by Julie Minell to approve mileage reimbursement for board members who submitted expense forms. Motion approved. Checks will be mailed by Polk-Burnett's finance department.

#### ADJOURNMENT

A motion was made by Elvira Schmidt and seconded by Mary Erickson to adjourn the meeting at 2:10 p.m. Motion approved.

**Next Board Meeting:** Wednesday, January 7, 2026, 1:30 p.m., Centuria