

Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, October 3, 2024

A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperative, 1001 State Road 35, Centuria, Wisconsin, on Thursday, October 3, 2024, 1:30 p.m. pursuant to notice duly given.

Present: JoAnn Kipping, Gary Ganje, Elvira Schmidt, Marlyn Bottolfson, Julie Minell, Diane Lund, Mary Erickson and Joan O'Fallon (facilitator).

Absent: Ed Peterson, Gretchen Sampson.

CALL MEETING TO ORDER

Marlyn Bottolfson, vice president, called the meeting to order at 1:40 p.m.

APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Diane Lund and seconded by Gary Ganje.

BOARD RESIGNATION AND APPOINTMENT

Joan O'Fallon reported that Herschel Brown resigned from the Operation Round Up board, and the electric co-op board approved the appointment of Mary Erickson in District 5, to fill the remainder of Brown's term, Oct. 2024 – June 2025. Board directors introduced themselves and welcomed Mary Erickson.

APPROVAL OF JULY MINUTES

A motion was made by Elvira Schmidt and seconded by JoAnn Kipping to approve the July 2024 meeting minutes. Motion approved. Joan O'Fallon will post minutes on the website.

APPROVAL OF TREASURER'S REPORT

Elvira Schmidt, secretary/treasurer, provided the treasurer's report. Year-to-date funds through September 2024 totaled \$74,424.17. Year-to-date disbursements totaled \$55,798, and \$780.55 was paid out for mileage reimbursement. The ending balance is \$17,845.62. A motion was made by Gary Ganje and seconded by Diane Lund to approve the treasurer's report. Motion approved.

MEETING FACILILATOR'S REPORT

Joan O'Fallon distributed thank-you notes and publications from grant recipients, and newspaper clips from recent Operation Round Up grant presentations.

READING OF THE MISSION STATEMENT

Marlyn Bottolfson read the mission statement to guide the board's consideration of grant requests.

MOTION TO APPROVE GRANT FUNDING

A motion was made by Gary Ganje and seconded by JoAnn Kipping to approve \$15,000 in grant funding for 15 organizations listed below. Motion approved.

- 1. Yellow Lake Food Distribution, \$1,500, food for distribution in Webster area**
- 2. Luck Community Education, \$500, birth to 4K welcome program**
- 3. Polk County Historical Society, \$1,000, acid-free storage boxes and tissue paper**
- 4. Larson Torgerson Amery American Legion, \$500, building repair, plumbing, paint, siding**
- 5. STAR Education Foundation, \$1,000, food backpack program for St. Croix Falls students**

6. Amery Area Community Center, \$1,000, *handicap signage in parking lot and interior braille signage*
7. Amery Area Food Pantry, \$1,500, *food and household items for distribution in Amery area*
8. Friends of the St. Croix Wetland Management District, \$500, *pocket naturalist guides*
9. Skonewood Christian Retreat, \$1,000, *fellowship hall siding*
10. St. Croix Valley Sexual Assault Response Team, \$1,500, *lab tests for victims of sexual assault*
11. Positive Alternatives, \$1,000, *new beds and mattresses for Amery group home*
12. River Valley Hockey Association, \$500, *equipment, rink maintenance and ice rental*
13. Interfaith Caregivers of Burnett County, \$1,500, *wheelchair ramps and home repair program*
14. Feed My Neighbor Community Food Pantry, \$1,500, *food for distribution in Centuria area*
15. St. Croix Falls School District, Golf Program, \$500, *golf simulator*

The board denied a grant request from **Clear Lake Area Community Center, \$1,000, commercial garbage disposal**, because it was submitted too early.

MILEAGE REIMBURSEMENT

A motion was made by Gary Ganje and seconded by Diane Lund to approve mileage reimbursement for board members who submitted expense forms. Motion approved. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

A motion was made by Marlyn Bottolfson and seconded by Diane Lund to adjourn the meeting at 2:25 p.m. Motion approved.

Next Board Meeting: Wednesday, January 8, 2025, 1:30 p.m., Centuria