

Polk-Burnett Charities, Inc./Operation Round-Up®

Board of Directors Meeting Minutes, April 2, 2025

A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperative, 1001 State Road 35, Centuria, Wisconsin, on Wednesday, April 2, 2025, 1:30 p.m. pursuant to notice duly given.

Present: Marlyn Bottolfson, Julie Minell, Diane Lund via phone, Mary Erickson, Ed Peterson, Gretchen Sampson and Stacy Bergmann (facilitator).

Absent: JoAnn Kipping, Gary Ganje and Elvira Schmidt.

CALL MEETING TO ORDER

Gretchen Sampson, president, called the meeting to order at 1:30 p.m.

APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Ed Peterson and seconded by Marlyn Bottolfson.

APPROVAL OF JANUARY MINUTES

A motion was made by Mary Erickson and seconded by Diane Lund to approve the January 2025 meeting minutes. Motion approved. Joan O'Fallon will post minutes on the website.

APPROVAL OF TREASURER'S REPORT

Year-to-date funds through March 2025 totaled \$37,407.52. Year-to-date disbursements totaled \$14,334.80, and \$340.90 was paid for mileage reimbursement. The ending balance is \$22,731.82. A motion was made by Marlyn Bottolfson and seconded by Ed Peterson to approve the treasurer's report. Motion approved.

MEETING FACILILATOR'S REPORT

Stacy Bergmann distributed thank-you notes and publications from grant recipients, and newspaper clips from recent Operation Round Up grant presentations. Bergmann also distributed logo vests for Operation Round Up directors with instructions to wear during check presentations, and informed that terms will end for three directors in June 2025: Julie Minell, Mary Erickson and Diane Lund.

READING OF THE MISSION STATEMENT

Gretchen Sampson read the mission statement to guide the board's consideration of grant requests.

MOTION TO APPROVE GRANT FUNDING

A motion was made by Ed Peterson and seconded by Julie Minell to approve \$16,500 in grant funding for 14 organizations listed below. Motion approved.

- 1. Grantsburg Music Festival, \$500, summer music in Memory Lake Park**
- 2. Webster Area Chamber of Commerce, \$1,000, new Sturgeon Park in Webster**
- 3. Amery School Ag Dept., \$1,500, improve animal building for FFA students**
- 4. Caring Hearts Thrift Shop, \$2,000, support food shelves in Webster and Frederic**
- 5. Milltown Public Library, \$1,500, library programs and local photography for study rooms**
- 6. Humane Society of Burnett County, \$1,000, no-cost microchip clinic for local pet owners**
- 7. Loaves and Fishes Interfaith Food Pantry, \$2,000, serving Luck and Unity communities**

- 8. Endeavors Adult Development Center, \$1,500, *greenhouse expenses***
- 9. Northwood Homeless Shelter, \$1,000, *food and gas cards for clients, shelter furniture***
- 10. WPCA Radio Dream Center, \$1,000, *CD player, microphones, headphones, backup batteries***
- 11. Luck School District, \$1,000, *FCCLA event registration, lodging and transportation***
- 12. Family Resource Center of St. Croix Valley, \$1,000, *support program for Polk County families***
- 13. Abundant Yoga Community, \$1,000, *yoga for community at Milltown Public Library***
- 14. Big Doctor Lake Association, \$500, *water treatment for phosphorus buildup***

MILEAGE REIMBURSEMENT

A motion was made by Ed Peterson and seconded by Julie Minell to approve mileage reimbursement for board members who submitted expense forms. Motion approved. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

A motion was made by Marlyn Bottolfson and seconded by Mary Erickson to adjourn the meeting at 2 p.m. Motion approved.

Next Board Meeting: Wednesday, July 9, 2025, 1:30 p.m., SIREN